



Delta 1st

**T650M**

**Set Up Guide**



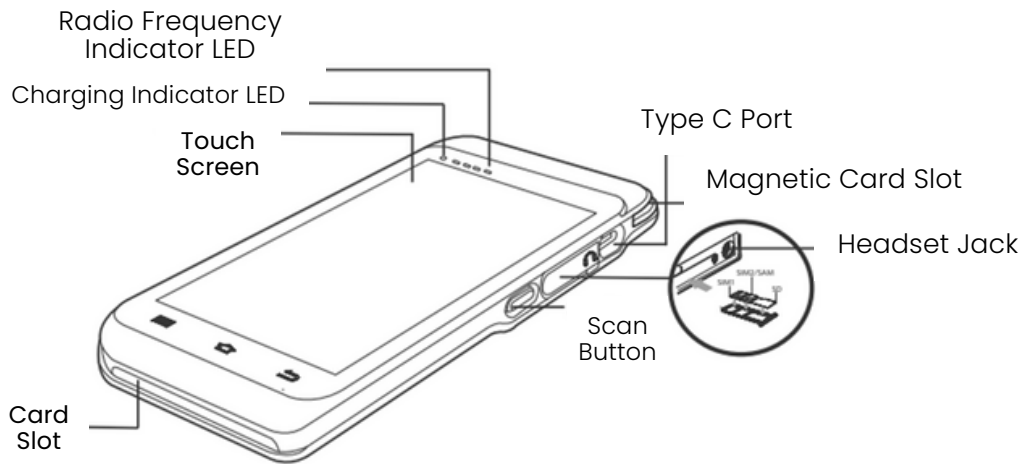
# Introduction



Let's get started! At Woodforest Acceptance Solutions, we aren't just here to process your transactions, we are on a mission to elevate your business and grow with you. Refer to this guide for detailed instructions on how to set up your new T650M device and start taking payments today!

**Need help setting up?** Our dedicated support team is here to help you every step of the way. Contact us any time at (888) 584-2265 with questions or expert assistance in activating your device.

# Overview



*Figure 1*

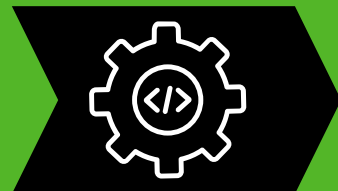


## Steps to Follow to Assemble Completed Set Up (Figure 1):

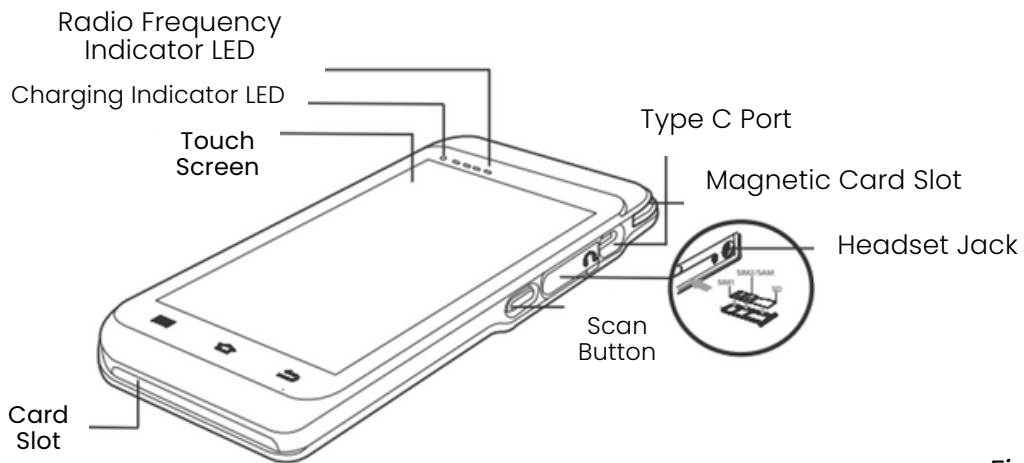
1 - Unbox  
Equipment

2 - Set Up Payment  
Device

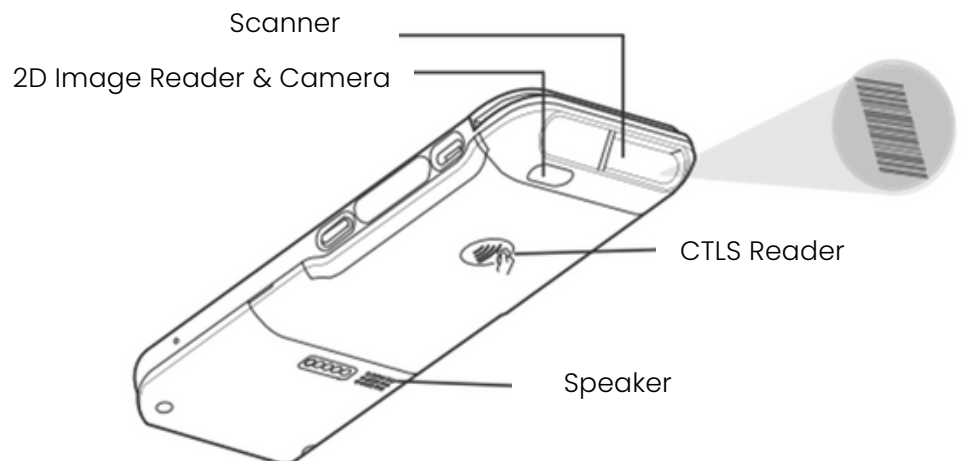
3 - Set up Delta1st  
Software on  
Payment Device



# 1. Unbox Equipment



*Figure 2A*

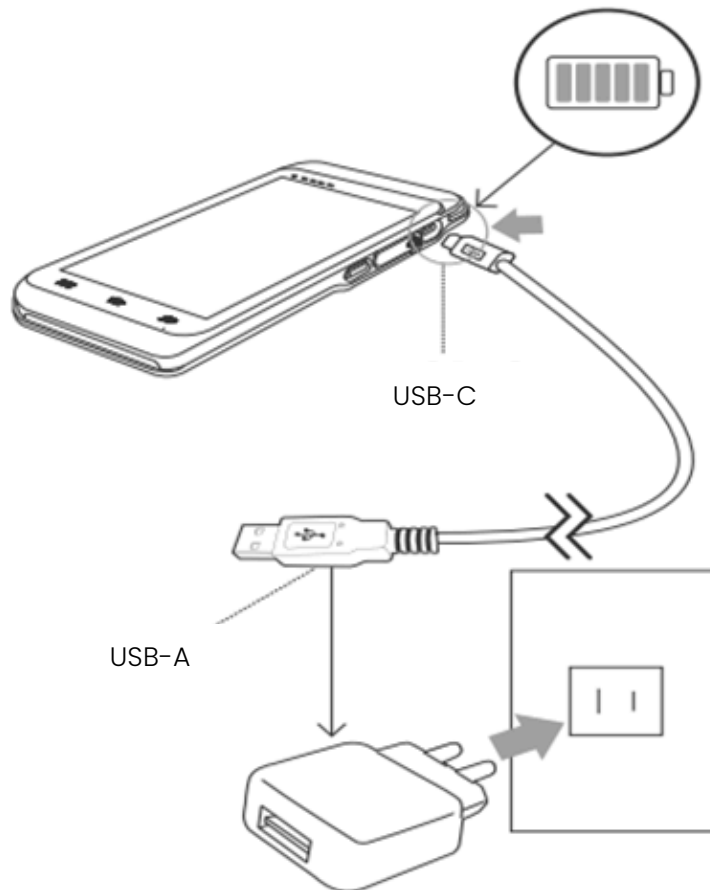


*Figure 2B*



## A. Remove Payment Device from box and begin charging the device.

1. To charge the device, plug the charger directly into the device on the right-hand side (Figure 3). Please note the battery level needs to be at least 20% to complete the remaining steps.

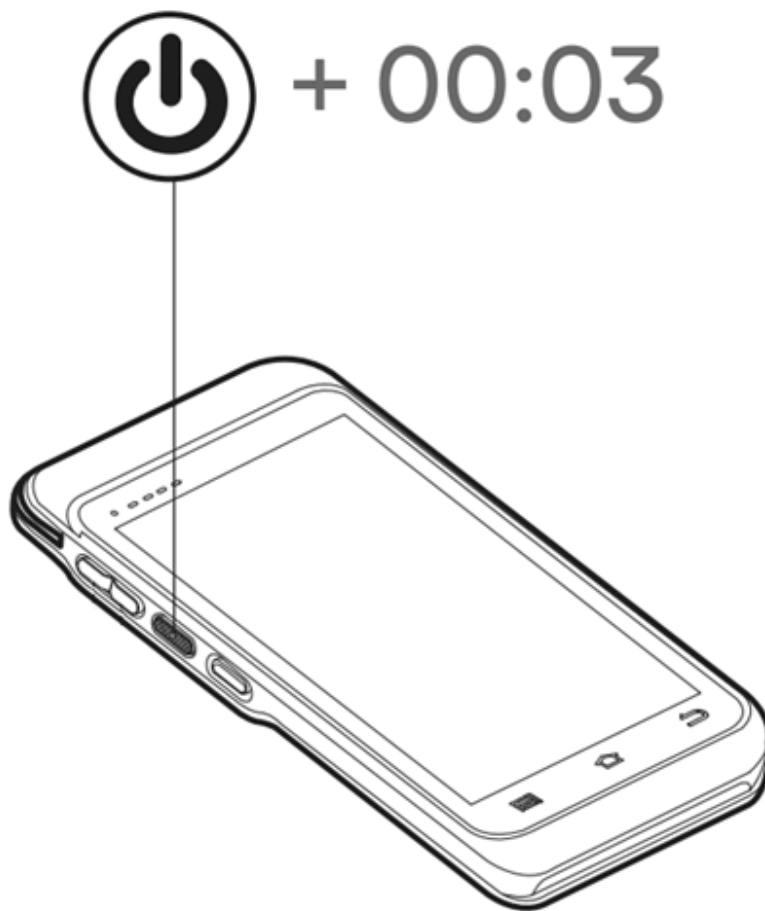


*Figure 3*



## B. Power on the Payment Device

1. Turn the Payment Device on by holding down the power button on the left-hand side of the device for three seconds.



*Figure 4*

## 2. Set Up Payment Device



### A. Activate Device and Adjust Settings

1. Select your preferred language.
2. Select your Wi-Fi network and enter in your Wi-Fi password.
3. Enter the Device ID.
  - a. You can find the Device ID in your email from Verifone or on the packing slip attached to the box. To locate it, remove the packing slip from the plastic wrap and look at the bottom left under 'Remarks' for a 16-digit number. This is your Device ID.
  - b. After entering the Device ID, the device will begin a series of downloads, which can take up to 30 minutes. Please ensure the device remains on and connected to the internet until the process is complete.

# 3. Set Up Delta1st Software



## A. Get Logged In

1. Open the email titled "Your Delta1st Point of Sale Site is ready for use!" This email contains your URL, your Delta1st username and password, and your subdomain.
2. On your Payment Device, enter your subdomain.
3. Enter your username and password to log in.
4. Turn off Printer Settings.
  - a. Once logged into your Delta1st software, select Printer Settings and toggle off all receipt settings.



# Begin Processing!



If the above steps are followed correctly, the T650M device should be ready to use. We strongly encourage you to run a test sale to ensure that the device is functioning properly.

For additional support with your setup, or with any other questions you may have during our partnership, please contact Woodforest Acceptance Solutions Support at (888) 584-2265 and select Option 2, or [merchantsupport@woodforestpay.com](mailto:merchantsupport@woodforestpay.com).

Enjoy a modernized solution to not only generate revenue but also manage your business efficiently!